STATE AGENCY ORDERS FOR SAM PRODUCTS

OSP 233 (Rev. 11/2004)

Ordering Instructions

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PRODUCT DESCRIPTION	QUANTITY (Must Be Entered)	*PRICE EACH	TOTAL
State Administrative Manual (SAM)–Paper		**$241.00**	
**Annual SAM Revision Subscription–Paper		**$120.00**	
***SAM Binders (3 recommended)		**$28.00 each**	
		GRAND TOTAL	**$**

*   Price includes handling and shipping. Prices subject to change.

**   This is a one-year subscription for SAM revisions, which also entitles customers to SAM Management Memos. Subscription renewal notices will be sent to customers 45 days prior to subscription expiration. State agencies will be automatically billed to renew Rev. subscriptions, unless the agency notifies OSP to discontinue the subscription.

*** Official 3 ½" SAM binders are hinged and made of durable vinyl. The SAM can be placed into two binders, but the use of three binders is recommended for frequent use.

Access the SAM and SAM Management Memos on the Internet at: **http://www.osp.dgs.ca.gov**
(Note: The SAM electronic (Internet) publications are the official references.)

OSP Use Only

DATE DOCUMENTS FILED/INITIALS	DATE POD SYSTEM UPDATED/INITIALS	DATE SAM SYSTEM UPDATED/INITIALS

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